

Physical Environment Committee Minutes

**October 10, 2014
8:15am – 9:15am
Lincoln Building Conference Room**

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Ted Curtis & Harvey Sterns – Co-Conveners
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Ted Curtis – Co-Convener Stewart Blessing Deans – Vacant Position Denise Montanari Ralph Morrone William Thelin Rachael Thut
ATTENDEES	Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Zach Kisor Chuck Kunsman Harvey Sterns – Co-Convener Shawn Stevens
INVITED GUESTS	Ralph Morrone

Agenda topics

MINUTE APPROVAL

DISCUSSION	Approval of the 9/10/14 minutes was requested.
CONCLUSIONS	Julie made a motion to approve the minutes and Chuck seconded the motion all members in attendance were in favor.

MEETING ITEMS

General Discussion

- Dean replacement for our committee? - Shelly will ask University Council representative Kim Havercamp where they are with a replacement.
 - Library Tours led by Jim Haskell went well – all members in attendance agreed.
 - Future tour requests:
 - InfoCision Stadium Development Offices
 - EJ Thomas Performing Hall
 - Discussion continued about academic programs for the arts are housed in Guzzetta.
 - There are union issues with EJ stage hand workers.
 - EJ celebrated their 40th anniversary last fall.
 - Costs of usage for the facilities have gone up.
 - There are issues, there have been improvements but they are still not the best. Front of house to back of house is challenging.
 - EJ has access for academic purposes but it is not possible because of expenses.
 - There is not a lot of understanding of the agreements of academic space usage; the group would like a better understanding.
 - Other theatres on campus are Guzzetta Recital Hall (Guezetta) and Daum Theatre (Kolbe). Ej was once used for Western Cult classes back in the day.
 - Shelly will contact Dan Doll for a group tour.
 - Mary Gladwin- Knight Chem
 - Polsky Building
 - Small rooms.
 - Inadequate space.
 - Disorganized seating.
 - Ventilation.
 - Quite a bit of history at Polsky's.
 - Biggest academic building in the state of Ohio.
 - Classroom Surveys -
 - The committee feels this a good time to have the classroom scheduler come in to discuss the scheduling process. Shelly will reach out to Doug Kukta to see if he could speak to our group at an upcoming meeting.
 - Muslim Student Association Prayer Room Request – Harvey believes this topic may come up in the next UC meeting. Shelly will send Harvey the official response via email so that he has it in the event there is any discussion.
 - Campus Clean Up Day - Zach explained the Sigma Lambda Campus Clean-up Day meetings that his group had with Andrew Henry, from Physical Facilities. They are still in the planning stages and have another meeting this Thursday. He will report back with any new information. Zach is a member of the sophomore version of Sigma Lambda and the junior and senior versions will be assisting as well. Some of the committee members mentioned they would like to see a Spring Cleanup Day as well.
 - Classroom Survey:
 - How will surveys/data be read?
 - Data being collected is to see if rooms are sufficient and what they are lacking. Data will be collected whether there was one response or five on each room.
 - Furniture - desks, general use furniture, movable, stackable
- The committee hopes the survey will help us see any issues with our classrooms. The survey was recently sent out in The Digest. Harvey advised Shelly to send the survey to Kim Havercamp and ask that the Provost forward it to all full time and part time faculty emails.
- Smoking/Tobacco Use on Campus:
 - Rec and Wellness committee was getting involved in the smoking issue. Cleveland State this fall went to a smoke free and tobacco free campus.
 - Motion that the campus of the University of Akron adopt and become a smoke free and tobacco free campus. Ann made the motion and Chuck seconded the motion. Enforceability is an issue. The committee would like to get this topic on the table. Shelly remembers that our committee received a University Council submission that wasn't answered by our committee because we were told the Wellness Committee was handling this topic. Harvey will take this motion to the next University Council Meeting. All members in attendance were in favor of this motion.

General Discussion continued

- Higher Learning Commission accrediting agency on governance - Operating under rules/bylaws that haven't been approved by the Board of Trustees. On their website there will be a revisit on student assessment and governance here at UA.
- For committee dialogue between meetings see (ATTACHMENT 10-8-14 Dialogue between Mtgs).
- Ann made a motion to adjourn Chuck seconded the motion; all in attendance were in favor.

Next Meetings:

- November 12, 2014 – 8:15am – 9:15am
- December 17, 2014 – 8:15am – 9:15am